

Preschool Director | First Baptist Academy | Gatesville, Texas

Director will lead the day to day operation of the FBC Academy to include certification, business, operational and educational responsibilities. Candidate must be a Christian, meet Texas Department of Family and Protective Services Director qualifications, have excellent verbal and written communication skills, and have previous business, management and/or educational experience. Degree with certification in Elementary Education is preferred. Other responsibilities include: curricula development, ownership of Parent Handbook and contracts, accounting, supervision of Academy staff and maintenance of the FBC Academy's State Department of Family and Protective Services license. Two references required. Please submit resume and references to office@fbcgatesville.org or call First Baptist Church of Gatesville, Texas at (254) 865-2014 for more information.

Job Requirements

- Christian
- Meets qualifications of Director as required by Texas Department of Family and Protective Services
- **PREFERRED:** Degree in Education with Certification at Elementary level or Degree in Business with Educational Background or equivalent
- Excellent written and verbal communication skills

Primary Responsibilities

- Operate the school in accordance with Christian principles and in compliance to all state licensing standards
- Manage all financial operations of the school which include payroll, revenue and cost calculations, proposal of budgets and program fees
- Responsible for supervision of staff
- Develop and implement of the Academy's curriculum
- Establish policies and communicate them to parents and staff
- Maintain positive relations with parents, other agencies and the general public
- Report regularly to the Academy Board of Directors

The FBC Preschool Academy is a Christian based preschool for the Gatesville, TX community operating with the same calendar as the Gatesville ISD. The FBC Academy operates under the direction of the First Baptist Church and is responsible to the Academy's Board of Directors.

Mission Statement

The First Baptist Church of Gatesville Academy offers a welcoming Christian learning place to preschoolers and their families. The Academy provides a safe, comfortable learning environment for preschoolers. Here, through play and hands-on experiences, they can explore the outside world, feel good about themselves through developmentally appropriate learning activities, grow in their social relationships with their friends and their teachers, and develop physically, socially, emotionally, cognitively, and spiritually.

The staff and board of First Baptist Academy believe that children must have others to be voices on their behalf, to present their needs, and to persist until those needs are met. All children are our children. God has entrusted them to our care.

Goals of First Baptist Academy

1. Provide children opportunities to learn through play.
2. Provide children opportunities for social interaction with others their age.
3. Build children's self-esteem and self-confidence through the satisfaction of achievement in a variety of experiences.
4. Increase language development through interaction with other children and the teacher.
5. Provide a warm and nurturing environment that makes each child feel special.
6. Teach children about Christ's love, on their level of understanding and growth.
7. Meet the needs of the whole child--spiritual, social, emotional, cognitive, and physical.
8. Provide children the opportunity to think, reason, question, and experiment.
9. Provide children the opportunity to learn good health, safety, and nutritional practices.
10. Provide children the opportunity to develop creative expression and an appreciation for the arts.